

# Salem Heights PTC Agenda

Thursday, June 9, 2022, 6:00-7:00

Meeting called by Lisa Graham  
Type of Meeting September PTC Meeting  
Facilitator Risa James  
Note Taker Jeff Roberts

★ Next PTC Meeting October 11<sup>th</sup> @ 6pm In Person and Virtually (1<sup>st</sup> Tuesday of the month)

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## Agenda Items:

- Welcome and Introductions
- Staff Report
- Treasurer's Report
- Follow Up/Wrap Up Items
- Action Items
- Thank you and Adjournment - 7:00pm

## Board Members:

Co-Chairs: Lisa Graham

Treasurer: Jamie Best

Note Taker: Jeff Roberts

Volunteer Coordinator(s): Vacant

## Follow Up/Wrap Up Items:

- Back to School Night
  - Success, gave away snacks and prizes, gathered 18 names from interested parents
- Rascal Run
  - Sweatshirts – hand out later this week!!

## Action Items:

- Election for new board members 2022/23 school year
  - Volunteer Coordinator
- Budget:
  - June we paid for graduation's cost of \$264.01.
  - We helped subsidize the yearbook for \$630. The yearbooks look great! Thank you!
  - Our cost for field day after taking out additional costs from sponsors was \$360.98.
  - Scholastic was paid since the last meeting for \$2,180.97.
  - Filed 990N with the IRS.
  - Right now we have \$1109.70 in checking and \$24,303.61 in savings. In the past we've split the account in half. Half of the money gets left in savings and the other half gets put in checking to serve as this year's budget. This helped us get through covid because the loss of fundraising didn't immediately impact our budget. Do we want to keep this policy or do we want to adopt a new one? If we keep this policy we will have 12,706.65. Which should be plenty of money for the year. If I use the budget chart from years past the breakdown would roughly look like:

Field trips and assemblies: \$6000

Programs like Family nights: \$3000

school/teacher support: \$2700

fundraising and administration: \$1000

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- Teacher/Staff Info Letter
- Rascal Run
  - Date(s)
- 2022/2023 Field Trips
  - Budget per kid
  - Deadline for funding
  - Supplies: PTC has napkins, paper bags for popcorn, WinCo \$ for additional needs, tablecloths
- Yearbook
  - Sponsor page or pages (OnPoint, WinCo, Roth's, Box Tops, Fred Meyers, ??)
- Chipotle Fundraiser
  - December 14, 2022, 5:00pm-9:00pm
  - Last year we made \$434.21
- Ideas or notes for 2022/23 School Year
  - Fred Meyer Rewards
  - Office Depot Rewards
  - Bottle Drop Fundraiser
  - Sponsorships (one time and reoccurring)
  - WinCo
  - McMenamins